



Head Teacher: Lucy Rodgers

Deputy Head: Wendy Wayland

December 2019

Dear Parents / Carers,

LUNCH ARRANGEMENTS: from 7th January – 14th February 2020

Is your child currently having packed lunch and you want to change them to school lunch?

OR

Currently having a school lunch and you wish to change them to packed lunch?

If so, you will need to complete the slip below, ticking the option of your choice. **This is very important, as you will continue to be charged for school lunches if you do not inform us that you wish to make the change to packed lunch.**

Please return this form to the school office no later than Thursday 19th December 2019.

May I remind you that children are not allowed to change lunch arrangements mid-term and that lunch money is payable in **advance on the first day of the week**. The cost of the school meal is £2.34 per day (**£11.70 for a full week**) and payments for this can be made via your Parent Pay account. If you have not activated your Parent Pay account, can you please speak to the school office as soon as possible.

CASH WILL NOT BE ACCEPTED

The amount for the period: **7th January – 14th February 2020= £67.86 applicable to Y3 to Y6**
Reception, Year 1 and Year 2 are entitled to universal free school meals

If lunches are not taken due to absences, outings, etc. credits are carried forward and can be adjusted next half term. Please keep note of this yourself.

Yours sincerely,

Lucy Rodgers
Headteacher

PLEASE COMPLETE AND RETURN TO THE SCHOOL OFFICE BY Friday 19th December 2019

Lunch arrangements half termly – **7th January – 14th February 2020= £67.86 applicable to Y3 to Y6**

I would like my child Class

To change from school meal to packed lunch.	
To change from packed lunch to school meal.	

Vegetarian choice..... Halal choice..... Meat and fish choice..... (Please tick as appropriate)

Signature of Parent / Guardian Date.....



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