



Head Teacher: Lucy Rodgers

Interim Deputy Head: Wendy Wayland

Friday 26<sup>th</sup> January 2018

Dear Parents / Carers,

**LUNCH ARRANGEMENTS: from 19<sup>th</sup> February to 29<sup>th</sup> March 2018.**

Is your child currently having a packed lunch and you want to change them to school lunch?  
OR

- Currently having a school lunch and you wish to change them to packed lunch?

If so, you will need to complete the slip below, ticking the option of your choice. **This is very important, as you will continue to be charged for school lunch if you do not inform us that you wish to make the change to packed lunch.**

**Please return this form to the school office no later than FRIDAY 9<sup>th</sup> February 2018.**

May I remind you that children are not allowed to change lunch arrangements mid-term and that lunch money is payable in **advance on the first day of the week**. The cost of the school meal is £2.15 per day (**£10.75 for a full week**) and payment for this can be made via your new ParentPay account.

**LOOSE MONIES WILL NOT BE ACCEPTED**

The amount for the period: **19<sup>th</sup> February to 29<sup>th</sup> March 2018 = £62.35**

If lunches are not taken due to absences, outings, etc. credits are carried forward and can be adjusted next half term. Please keep a note of this yourself.

Yours sincerely,  
**Lucy Rodgers**  
Headteacher

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**PLEASE COMPLETE AND RETURN TO THE SCHOOL OFFICE BY FRIDAY 9<sup>th</sup> February 2018.**

*Lunch arrangements half termly - **19<sup>th</sup> February to 29<sup>th</sup> March 2018 = £62.35***

I would like my child ..... Class .....

to change from school meal to packed lunch.	
to change from packed lunch to school meal.	

Vegetarian choice ..... Halal choice..... Meat and fish choice..... (please tick as appropriate)

Signature of Parent / Guardian ..... Date .....

